



INTERNATIONAL WELCOME DESK

UNIVERSITY OF NAPOLI FEDERICO II



WHO WE ARE

We are delighted you have chosen to study at the University Federico II and to join our international community of students.

We are a team of dedicated advisors committed to enhance your student experience and provide you support for accommodation, residence permit, Codice Fiscale (Tax Identification Number), opening of bank account and other useful information before and after your arrival in Napoli.

In order to access to our services we invite you to register on our online platform, if you haven't done it yet:

<https://www.isu-services.it/it/universities/universita-degli-studi-di-napoli-federico-ii>



OUR ACCOMMODATION SERVICE

We provide an Accommodation Service that support you to find a flat or a room for your stay in Italy.

Our effort is to match demand and supply, negotiate with owners and give service of consultancy, assistance, linguistic mediation and legal oversight on the contracts.

Temporary stay → Hostel near our office

Long term → 5-12 months

Prices

- single room → between 380 and 500€ + bills
- studio → between 500 and 700 € + bills (wifi, electricity, gas)

If you need any further information or support, please join our Facebook group at:

International Welcome Desk UNINA 2022/2023

Register on our web-portal **studentsaccommodation.it**

OR contact the accommodation desk to ask for an appointment: **acomodation@unina.it**



CODICE FISCALE TAX IDENTIFICATION NUMBER

The "Codice Fiscale", better known in English as Tax Identification Number, is an individual tax identification code that is often required in Italy for all sort of procedures (e.g. opening a bank account, applying for the national health service, renting a flat, applying for a fixed telephone line, etc.).

How to request it:

You can request it online by contacting Italian Embassies in your country.

Note: The average time is 2/3 weeks, that is why we suggest you to request it as soon as possible.

Do not hesitate to contact us at internationalwelcomedesk@unina.it if you need further assistance.



PERMESSO DI SOGGIORNO RESIDENCE PERMIT

If you are a non-EU student, you must apply for a residence permit for study purposes within 8 working days from your arrival in Italy.

To apply for the Residence Permit you need to have:

- a complete copy of your Passport (blank pages not included), visa and entry stamp included;
- a copy of the acceptance/invitation letter issued by UNINA;
- hosting declaration (*dichiarazione di ospitalità*) if there is not a contract / house contract + *cessione di fabbricato* form
- a copy of your registration with the National Health Service (SSN) or of your health insurance policy.

Upon your request on our website, contact us to arrange a meeting - we will explain the procedure, documents and payments required.





HEALTH INSURANCE AND AON INSURANCE

If you are an EU/EEA citizen

The European Health Insurance Card (EHIC) allows anyone who is insured by or covered by a statutory social security scheme of the EEA countries to receive medical treatment in another member state, for free or at a reduced prices.

For more information please visit the dedicated webpage by the European Commission.





ITALIAN NATIONAL HEALTH SERVICE (SSN)

Non-EU students need to subscribe for their own medical insurance before departure. Once in Italy, non-EU students can choose to register with the Italian National Health Service (SSN). The registration with the SSN is voluntary and gives access to the following services:

- choose a GP (General Practitioner)
- free hospitalization in public or SSN-recognized facilities
- pharmaceutical assistance
- general medical outpatients services
- specialist medical visits
- home visits
- vaccinations
- other services considered to be part of the essential care services.



ITALIAN NATIONAL HEALTH SERVICE (SSN)

The registration to the SSN is based on a calendar year (eg. from January 1st 2023 to December 31st 2023).

The registration is subject to the fee of €149.77 per year: this fee does not cover any dependent family members.

It's not possible to pay reduce quotas for shorter periods.

Students who are interested to register to the SSN can contact us and receive all the detailed information on the procedure and the methods of payment.





BANK ACCOUNT

To open a bank account the following documents are usually needed:

- ID card / Passport;
- Residence permit or its receipt (NON EU);
- Tax Identification Code.
- House Contract
- Italian Mobile Phone
- Invitation letter

The International Welcome Desk can support you finding a bank that can offer the best solution according to your needs.

Note: at the end of your stay, before leaving for your home country, you have to close the bank account you opened in Napoli.
The procedure is free of charge and you can arrange an appointment with the bank officer to complete it.



CONTACT US

Office Address:

Largo Santa Maria La Nova, 12 - 1st floor on the left - 80138 Napoli

Email:

✉Email:

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(GENERAL INFO)

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(ACCOMMODATION DESK)

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FACEBOOK: International Welcome Desk UNINA 2022/2023