



UNIVERSITÀ DEGLI STUDI DI NAPOLI
FEDERICO II

2023

15 February, 10 am

International Welcome day

Complessi dei Santi Marcellino e Festo,
Largo S. Marcellino, 80138 Napoli NA





At your arrival in Naples come to the International Office to be registered and receive the Certificate of Arrival and student number. Bring the identity card or passport with you!

The International Office will fill in and sign all the documents requested by your University.
Remember to present them printed and filled out at the Office.

For signing the Learning Agreement and other information about didactics you need to contact your Academic coordinators.

As already shared in the welcome emails, the list of the Academic Coordinators is available at <http://www.international.unina.it/students/current-students/erasmus/> under "Learning Agreements and Online Learning Agreement (OLA)".



The Codice Fiscale is the tax code in Italy.

It's an alphanumeric code consisting of 16 characters.

It is the only way to identify unambiguously individuals and it is necessary for several purposes, e.g. open a bank account, receive payments or scholarships, etc...

If you have not applied for it before arriving in Naples at an embassy/consulate in your country, we will assist you with the paperwork.





Exams are held in June and July for the second term.
In September there is a special session.



Grades are given on a scale from 1 to 30 cum laude, the minimum grade to pass an examination being 18.
By University statute failures are not reported on the Transcript of Records,
unless **specifically requested** during the examination to the professor.

Erasmus students do not have to book exams on the Segrepass platform. They will just have to inform the professor via e-mail about the date of the exam session in which they intend to take the activity and present themselves at the exam with their PIN for registration.

We suggest you **bring your LA to the exam session** to show the professor your study plan.



You will receive the PIN upon registration or later on via email.

For Unina email account activation, you will receive a link and PUK code from sistemi@unina.it a while after registration.

Once activated your Unina account you will be able to access the University Wi-Fi connection, the reserved student area of docenti.unina.it and Microsoft Teams.

For more information and FAQ about Microsoft Teams, please visit <https://softwaresso.unina.it>



At the end of your Erasmus period you can ask the International Office for the final certificate of attendance.

Ask for the transcript of records to the International Office a few days after your last exam.
You can do this in person or by email (remember to list the names of exams passed!).





International Office

CORSO UMBERTO I, 40

Open_Monday - Wednesday - Friday 9.00 am - 12.00 am

Tuesday and Thursday 9.00 am - 12.00 am - 2.30 pm- 4.30 pm

tel +39 081 2537101 / 187

email incoming2223@unina.it, incoming@unina.it

 <http://www.international.unina.it/>

Facebook: International - Unina "Federico II"

Instagram: internationalunina

team_ Marina Alfano & David De Simone